

28th April 2017

Dear Parent / Guardian

We have organised a trip for all the Year 6 children to **Whitlingham Outdoor Education Centre on Friday 12th May** where they will take part in kayaking led by instructors at the Centre. The session will be paid from our PE Grant and we hope enough parents will be available to help with transport. The children will need to leave school at approximately 9.15pm and leave Whitlingham at 12 midday, so they will be back in time for lunch. The majority of private policies held which permit use for social, domestic and pleasure purposes should be sufficient to permit occasional voluntary use in connection with school functions. If you are in doubt please check the position with your own insurance company or broker. If your child measures under 135 cm can you please ensure he/she brings a booster seat to school.

Equipment

The centre will provide all safety equipment and specialist clothing relevant to the course, i.e. buoyancy aids, helmets, etc.

Participants will need to bring:

- | | |
|---|---|
| <input type="checkbox"/> Change of clothes | <input type="checkbox"/> A water bottle |
| <input type="checkbox"/> Plastic bag for wet and dirty things | <input type="checkbox"/> For water activities – closed toe footwear with laces/zip/velcro fastening. Light comfortable clothes you don't mind getting wet |
| <input type="checkbox"/> A towel | <input type="checkbox"/> Medication (inhalers) |
| <input type="checkbox"/> Change of footwear | |

Please remove all jewellery before the activity (except stud piercing and flat rings). All long hair must be tied back.

Children will not be required to wear school uniform at all that day. In addition to the kit required for the trip, please make sure your child has their PE kit in school for the afternoon session back at school.

Yours sincerely

Michael Stowers

Year 6 trip to Whitlingham Outdoor Education Centre on Friday 12th May

Name of child _____

My child can / cannot take part in the above event.

I can help with both journeys.

I can / cannot help with transport to Whitlingham.

I can / cannot help with transport back to Alington School.

I will have _____ seats available in my vehicle.

I can confirm my insurance covers me to transport children on an occasional voluntary basis and that my car has a valid MOT certificate and is taxed.

Signature of parent / guardian _____