



# ALPINGTON & BERGH APTON

## Church of England VA Primary School

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**Headteacher** - Mrs Teresa Osborne

September 2017

Dear Parents/Guardians

Do you have **enthusiasm, commitment** and are **interested in becoming part of a dedicated team?**

If the answer to this question is “**YES**” then I would be delighted to hear from you as we seek to recruit new Governors willing to make a valuable contribution to our wonderful school.

Our school prides itself in having had a long history of dedicated Governors who have helped to develop and pursue a clear vision and ethos for our school, have managed school finances effectively and have ensured that children in our school are safe, happy and enjoy outstanding education. I am keen to maintain and secure our high standards and one way to achieve this is to invite parents/guardians and those from the wider community who have the skills and talents we need to join our governing body.

As a school governor at Alpington & Bergh Apton Primary School you would be joining a governing body of an outstanding primary school and help deliver the best possible education for our pupils by:

- Setting the school’s vision, ethos and strategic aims by agreeing plans and policies.
- Acting as a critical friend to the headteacher by offering support and challenge.
- Overseeing the financial performance of the school and making sure its money is well spent.



I would be interested hear from you if you feel you have the necessary skills to enhance the workings of the Governing Body. I am particularly keen to seek new Governors with skills and knowledge in the following areas:

- Property Management and Building/Facilities/Maintenance
- Fundraising and Grant Application
- Human Resources/Admin/Personnel/Health & Well Being
- Food preparation and Catering Management

The most rewarding aspect of being a school Governor is the satisfaction that comes from seeing children at the school benefit from your efforts. However, in addition to this, should you choose to accept the challenge of becoming a school Governor, you will find that your own personal skills and knowledge will grow in undertaking duties and by completing governor training.

Our full governing body meetings are held once each half term at 6.30pm and depending on the content of the agenda generally last for no longer than 2.5 hours. Most Governors are also members of one or two sub-committees – Ethos, Effectiveness and Resources (Finance & Buildings).

The time commitment required will vary depending on what specific responsibilities you are willing and able to take on, but as a general guide all meetings and other duties will equate to an average of 4-5 hours per month during term time.

If you think you could offer your time and talents to the school please do contact me via email at [michael.hibbin@dioceseofnorwich.org](mailto:michael.hibbin@dioceseofnorwich.org)

I very much look forward to hearing from you!

With kind regards

Michael Hibbin  
Chair of Governors